

JOB TITLE School Programs Manager
DEPARTMENT Education & Community Engagement

SEATTLE OPERA'S MISSION

By drawing our community together and by offering opera's unique fusion of music can drama, we create life-enhancing experiences that speak deeply to people's hearts and minds.

Seattle Opera's department of Education & Community Engagement enhances the company's mainstage productions and extends the company's civic impact by providing a relevant cultural service to communities throughout Washington State. Through these programs and services, Seattle Opera serves communities for whom opera has been largely irrelevant or inaccessible; collaborates with cultural and community service organizations throughout the region; and advances the development of opera, providing a variety of ways for the art form of opera to resonate with people of diverse backgrounds, ethnicities, ages, and interests. These programs are generally designed to engage individuals, families, and groups in discovering and exploring the many facets of opera by reflecting and inspiring creativity, fostering lifelong learning, providing multiple entry points to the world of opera, and facilitating meaningful dialogue.

SCOPE AND PRINCIPAL ACCOUNTABILITIES

The School Programs Manager is responsible for cultivating Seattle Opera's relationships with PreK-12 educators and educational institutions by developing and supervising the implementation of program content, classroom enrichment, and teacher resources. The School Programs Manager will be responsible for guiding growth for existing programs and spearheading new programs that respond to students' and teachers' needs and fulfill elements of Seattle Opera's mission and strategic plan.

The ideal individual will possess initiative, a collaborative spirit, excellent written and verbal communication skills, and the ability to handle multiple programs and projects of varying natures simultaneously. Success in this role requires someone who is imaginative, highly motivated and who can work in a self-directed manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Lead the growth, development, and curriculum/implementation of opera and multi-arts learning programs for students and teachers, including but not limited to:
 - Opera Time single visits and residencies
 - Experience Opera
 - School Opera Tours
 - Opera Forum
 - Professional Development Workshops for Educators
- Build and foster relationships with educators, school administrators, and parent/teacher organizations
- Spearhead new programs for PreK-12 students and teachers in collaboration with the Director of Education & Community Engagement
- Assist the Director of Education & Community Engagement with commissioning new works for schools
- Create study guides for touring shows and dress rehearsals (Experience Opera)
- Select creative teams and singers for school touring shows
- Engage and train staff, artists, and external partners to deliver programs
- In collaboration with the Education & Community Engagement Team, design and implement Professional Development workshops for teaching artists and educators
- Serve as the department's primary contact for schools and educators
- Provide instruction for school programs, as needed
- Create and maintain ongoing program assessment tools and strategies
- Manage program budgets and expenses
- Other duties as assigned

SUPERVISION RECEIVED This position reports to Director of Education & Community Engagement.

FLSA STATUS This is a Full-time exempt position.

QUALIFICATIONS/SKILLS

- Master's Degree in K-12 Music Education, Vocal Performance, Choral Conducting, or similar
- Minimum 7 years successful experience teaching classroom general/choral music
- Knowledge of opera, music theatre, and choral repertoire
- Curriculum design & implementation
- Piano proficiency
- Comprehensive knowledge of K-12 choral repertoire
- Collaborative individual with strong inter-personal skills
- Familiarity with various music and multi-arts education methods, e.g. Kodaly, Orff, Dalcroze
- Knowledge of Common Core and Interdisciplinary Arts curriculum (Arts Integration)
- Informed and conversant in music education research
- Excellent presentation skills
- Successful experience supervising professional staff, volunteers, and students
- Cultural sensitivity, with a commitment to arts advocacy and providing equitable access to the arts

SPECIAL REQUIREMENTS

Ability to work some nights and weekends.

Position requires incumbent to lift 40 pounds or more on an occasional basis — with or without assistance.

Position requires reliable personal transportation beyond the scope of existing public transportation.

COMPENSATION

Salary DOE. Seattle Opera offers a generous benefit package including medical, vision, dental, life and disability insurance, as well as paid vacation, holidays and sick leave.

Seattle Opera is an equal opportunity employer.

To apply, please email a current CV and cover letter to Jobs@SeattleOpera.org; no phone calls, please.

Barbara Lynne Jamison

Director of Education & Community Engagement

SEATTLE OPERA | seattleopera.org

Performances at McCaw Hall | 321 Mercer Street

Administrative and Ticket Office | 1020 John Street

Office 206.676.5564

Barbara.Jamison@seattleopera.org